

Sample of An Agreement between Contractor and YOUR COMPANY NAME

1. The undersigned individual is a, please initial one:
 - a. Registered Nurse
 - b. License Practical Nurse
 - c. Trained Medical Assistant
 - d. Nursing Assistant Registered

wishes to enter into a non-exclusive placement contract with the _____ to have it find limited contractual engagements for nursing work for which the Undersigned holds the applicable license.

2. The undersigned individual, referred to as Nurse throughout the rest of this agreement understands that this engagement is as independent contractor, and not as an employee of the _____ or a contracting (client) Hospital. As such, the Nurse understands that he or she will be solely responsible for all payment of income and self-employment taxes. No taxes will be held from Nurse income. _____ will report all income over \$600.00 per year or over to the Internal Revenue Service and the State of _____, and will provide the Nurse with a form 1099 for their records, to assist them in filing their taxes.
3. The _____ shall act solely as contracting agent to sub-contract nurses to the Hospital.
4. _____ is being compensated for the service of the Nurse, and the Nurse appoints the _____ as his/her agent to find contracts for him/her and to receive compensation on his/her behalf. The agency appointment by the Nurse is irrevocable as to that particular contract. The _____ agrees to pay the Nurse for his/her time at the following rate \$____/hr on weekday and \$____/hr weekend. Payment shall be made every end of the month, or within 48 hours after the _____ receives collected funds from the Hospital for which the contract was performed, if later.
5. The Nurse agrees not to perform duties at the Nursing Home outside the scope of his/her license.
6. Each nurse represents to the _____ that:
 - A The nurse is licensed in the State of _____ to perform the type of nursing for which they are place to, and their license is not suspended or revoked, and has never been suspended or revoked.
 - B The Nurse carries malpractice insurance in the amount of at least one million U.S. dollars if a Registered or License Practical Nurse and for the premiums have been paid. The Nurse carries malpractice insurance in the amount of at least five hundred thousand U.S. dollars if a nursing assistants and for which the premiums have been paid.
 - C Nurse is not covered by worker's compensation insurance through the _____ for being an independent contractor.
 - D. The nurse has a minimum of one year experience in one of the following four types of nursing indicated above.
 - E. The nurse agrees that unless they are told otherwise, they are to wear standard white attire, including ID nametag and a transfer belt while on contract.

- F. The nurse authorized the _____ to deduct necessary payments for the Malpractice Insurance from the Nurse's pay, statement of deductions and an annual summary shall be supplied by the _____, to the nurse.
7. The nurse agrees to supply any information necessary to insure that the _____ is meeting its contractual obligation the Hospitals, such as any disciplinary proceedings initiated against the nurse, malpractice coverage documents, employment history, etc.
 8. The nurse understands that he/she is not to provide services in a private home under any contract for which she sent by the _____.
 9. The nurse agrees to supply the time card, signed by the authorized Nursing Home Representative three days before end of the month to _____.
 10. The nurse agrees that the _____ is not responsible for any employment or lack of employment.
 11. If a Hospital (client) cancels within two hours of a scheduled shift and the nurse is unable to be placed anywhere else, the nurse will be paid for a minimum of two hours. If a Hospital (client) cancels more than two hours before the beginning of a shift, the nurse will not receive any compensation even if he/she is not informed of the cancellation. The nurse must verify one and one half hours (1.5) before the start of the shift.
 12. If a nurse fails to show up for work, or cancels within four hours, the nurse agrees to reimburse the _____ for an amount of equal to two hours of the pay by deductions from payroll.
 13. The nurse has an absolute right to accept or reject any contract for any reason whatsoever, but once a contract is accepted, the nurse agrees that he/she or another nurse will show up at the appointed time.
The nurse is free to subcontract with any nurse which is registered with the _____ in advance, and who is acceptable to the Hospital.
 14. This agreement is to be construed under laws of the State of _____.

I agree to this contract and understand its terms. I have a _____ license as is indicated above and carry the correct amount of malpractice insurance.

Name _____

Address _____

Social Security No. _____

Nurse Signature _____

Date _____

Authorized Representative of _____

Date _____

